Good afternoon,

On Thursday, September 23, the Assessment Panel of the ASC Curriculum Committee reviewed proposals to offer distance learning versions of Sociology 3315, 3487, 3488, 3549, and 4511.

I am pleased to report that the proposals were unanimously approved with the following contingencies and recommendations. For your convenience, I am cutting/pasting the feedback underneath my email as well attaching it as a separate Word document.

I will return Sociology 3315, 3487, 3488, 3549, and 4511 via curriculum.osu.edu to enable the department to address these points.

Should you have any questions about the feedback of the Panel, please feel free to contact Mat Coleman (faculty Chair of the SBS Panel; cc'd on this e-mail), or me.

Best,
Emily

1. SOCIOLOGY 3315

- **Contingency:** The Panel requests that the course schedule be amended to include the page-range amounts required for each assigned reading.
- **Contingency:** The Panel asks that the course schedule indicate when lectures will take place, and if students will engage with them live or view as an asynchronous recording. If the latter, it should be clear to students what the deadline is for viewing the asynchronous lecture material.
- **Recommendation:** The Panel suggests exploring community building exercises for students to become further engaged within the course and potentially utilizing the following resources:

  - The College of Arts and Sciences Office of Distance Education (ASC ODE) offers consultation with their instructional designers. Please visit https://ascode.osu.edu/consultation for further information and how to schedule one of these consultations.
  - The following resources from the Teaching and Learning Resource website may be of particular interest to explore the facilitation of community within courses,

as recommended by Distance Educator Coordinator Jeremie Smith:

- Student Interaction Online: https://teaching.resources.osu.edu/teaching-topics/student-interaction-online
- Community Building in Online Courses: https://ascode.osu.edu/resources/asc-teaching-forums/community-building-online-courses

2. SOCIOLOGY 3487

- **Contingency:** The Panel would like clarification regarding what constitutes the "fourth exam" – whether one is dropped and only three are counted, or if a final exam counts as the fourth. In either case, the fourth exam should also appear in the course schedule on the syllabus.
- **Contingency:** The Panel requests that the course schedule clearly delineate between students' daily tasks, including the amount and quantity of course readings due each day, as well as specific due dates for assignments.
- **Contingency:** The Panel asks that the course schedule indicate when lectures will take place, and if students will engage with them live or view as an asynchronous recording. If the latter, it should be clear to students what the deadline is for viewing the asynchronous lecture material.

3. SOCIOLOGY 3488

- **Comment:** The Panel commends the course for its effort to foster collaborative, interactive engagement with classmates in a distance learning delivery format.
- **Contingency:** The Panel asks that the course schedule indicate if/when lectures will take place, and if students will engage with them live or view as an asynchronous recording. If the latter, it should be clear to students what the deadline is for viewing the asynchronous lecture material. Additionally, the Panel asks that a day-by-day/class-by-class breakdown be added to the course calendar, as found on pages 11 and 12.
- **Contingency:** On page 4 of the syllabus, under "How your grade is calculated", the total points add up to 1040 and not 1000 as they mention. The Panel asks that this be corrected.
- **Recommendation:** The Panel recommends that the learning outcomes/course goals language from the course request form also appear in the syllabus for students' benefit.

4. SOCIOLOGY 3549

- **Contingency:** The Panel requests that language regarding the consequences for collaboration (in the "Academic Integrity and Collaboration" section on page 6 of the syllabus) be amended to say "grade of an E" instead of "F" to reflect the university's official letter-grade scale.
- **Contingency:** The Panel asks that the course schedule outline in detail benchmarks and expectations for students on a day-by-day basis, including, for example, the amount and

quantity of course readings due each day, as well as specific due dates for any assignments.

- **Recommendation:** The Panel suggests exploring community building exercises for students to become further engaged within the course and potentially utilizing the following resources:

    - The College of Arts and Sciences Office of Distance Education (ASC ODE) offers consultation with their instructional designers. Please visit https://ascode.osu.edu/consultation for further information and how to schedule one of these consultations.
    - The following resources from the Teaching and Learning Resource website may be of particular interest to explore the facilitation of community within courses, as recommended by Distance Educator Coordinator Jeremie Smith:

        - Student Interaction Online: https://teaching.resources.osu.edu/teaching-topics/student-interaction-online
        - Community Building in Online Courses: https://ascode.osu.edu/resources/asc-teaching-forums/community-building-online-courses

5.   SOCIOLOGY 4511

- **Contingency:** The Panel requests further clarification in the syllabus regarding how participation will be accounted for as a course component, as this is an asynchronous class with no scheduled meeting times. Specific examples of what "participation activities" (see syllabus, top of page 5) entail will help students have a stronger conception of these expectations.
- **Contingency:** The course goals on the syllabus for the proposed distance learning version of the class have decreased from those listed on the in-person syllabus; the former contains five objectives while the latter originally included seven. The goals on the form in curriculum.osu.edu are also slightly different, containing only four objectives. The Panel requests a rationale submitted for the adjustment of the course goals if this was not done in error.
- **Contingency:** The Panel asks that the syllabus indicate how assignments will be submitted (e.g., via e-mail, Carmen upload, etc.).
- **Contingency:** The Panel requests that the course schedule be amended to include the page-range amounts required for each assigned reading.

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